

~~CONFIDENTIAL~~Approved For Release 2001/08/09 : CIA-RDP78-05747A000100170072-2  
(When Filled In)

1A

## REQUEST FOR AUTHORIZATION OF OVERTIME AND HOLIDAY WORK

TO:

Comptroller

25X1A

FROM:

Chief, Finance Division

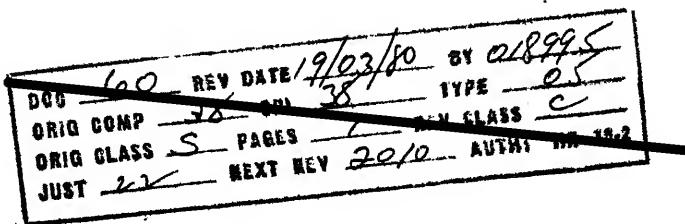
ALLOTMENT SYMBOL  
[REDACTED]

PAY PERIOD		ESTIMATED NUMBER	
BEGINNING	ENDING	HOURS	EMPLOYEES
3 September 1961	16 September 1961	2	1
17 September 1961	30 September 1961	3	1

## JUSTIFICATION

INDICATE, CONCISELY BUT ADEQUATELY, PURPOSE FOR WHICH OVERTIME IS TO BE USED, TYPE OF PERSONNEL INVOLVED (e.g., clerical, professional) AND REASON WORK CANNOT BE ACCOMPLISHED WITHIN 40 HOUR WEEK. (Do not include Operational Detail)

25X1A9a Overtime performed in the field by Mr. [REDACTED] who is on TDY.



DATE	TYPED NAME AND SIGNATURE OF SUPERVISOR (if applicable)	
[REDACTED]	[REDACTED]	
	AUTHORIZATION	
	[REDACTED]	AUTHORIZING OFFICIAL
	E. R. Saunders, Comptroller	
	DATE AUTHORIZED	
25X1A9a D 9 November 1961	NOV 1961	

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